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## HEIDELBERG SCHOLARSHIP COMMITTEE

## I. Introduction

The Heidelberg Scholarship Committee makes recommendations through the Associate Provost for International Programs to the Provost regarding the best-qualified University candidate(s) for the reciprocal scholarship program with the University of Heidelberg. In addition, the chair shall communicate regarding the status of the University of Heidelberg's scholarship recipient(s) to the Office of Enrollment Management.

## II. Membership

- A. The Committee is appointed by the Provost, who also designates the chair. The Committee reports to the Provost through the Associate Provost for International Programs.
- B. Committee membership shall be comprised of faculty and staff, and shall have staggered three-year appointments.

## III. Responsibilities

- A. With the assistance of the office of International Affairs, which administers the Heidelberg Scholarship Program, the Committee each year shall publicize the scholarship, advise and screen candidates, forward the Committee's recommendation(s) to the Provost, through the Associate Provost for International programs, and aid the recipient(s) of the scholarship in preparing for study abroad.
- B. Screening of candidates and selection of the recipient(s) of the Heidelberg Scholarship shall be on the basis of the following criteria: academic excellence; maturity, open-mindedness and adaptability; readiness to learn from studying abroad; and ability to communicate in German.
- C. Working with the Office of International Affairs, the Committee is responsible for an annual report and, on request, special reports to the Provost through the Associate Provost for International Affairs.